

## Information Sheet

Instructor: Dr. Dale Swenson 429/435CB  
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office hours: 5-6pm W

Lab/discuss. Section SCA Wednesday 6:30 - 9:00 Room 377

Lab Director: Dr. Earlene Erbe 261CB  
335-2275  
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Lab Text "Laboratory Manual Chemistry in Context", 4th Edition,  
Stratton, Steehler, Pienta, and Middlecamp, McGraw-Hill.

Lab Safety

1. SAFETY GLASSES MUST BE WORN AT ALL TIMES.
2. Eating, drinking, and smoking in the lab are prohibited.
3. No open flames in the lab unless authorized.
4. Students may not be in the lab without a T.A.
5. Students are not allowed in the lab before class time.
6. Labs must be cleaned at the end of the lab period.
7. Shoes must be worn in the lab. Shorts are not permitted.
8. Chemical wastes must be disposed of properly.
9. Do not wear contact lenses if possible.
10. Injuries must be reported to your T.A.
11. Pregnant women or nursing mothers are advised to take the lab at another time.
12. Learn about the hazards; don't be creative in the lab.

Lab Supplies: Students are expected to supply their own lab text.

Lab Reports: Lab reports/quizzes must be written in ink (not red ink). Ten unannounced quizzes covering the day's experiment will be given during the first few minutes of the lab. Quizzes will not be given to students arriving late. Lab reports are due the week following the experiment. Points will be lost for late reports (10% per week). There will be no make-up labs.

Grading: Final grades will be based on eight quizzes (5 pts. each), 10 lab reports (10 pts. each), and a laboratory skills assessment (15 pts.) and a lab exam. The lowest quiz and report grades will be dropped. Missed labs will not be made up. Ten points will be deducted if you do not show up for check-out.

Re-grading: If you feel a mistake has been made, turn in your quiz or report to your T.A. during the lab period after the paper was returned with a statement explaining what you feel is in error. No re-grades on pencil-written material.

Course Drops: To drop you must check-out of your lab drawer and have the T.A. sign your class card. After this is done take the signed card to the Chemistry Center (rm 231 CB) and have the drop slip signed.